

NALANDA UNIVERSITY

(Establishment of Nalanda University as an Institution of National Importance by Act No.39 of 2010 by the Govt. of India on 21st September, 2010)

DISCLOSURE OF INFORMATION UNDER SECTION 4(1)(B) OF THE RTI ACT, 2005

THE NALANDA UNIVERSITY ACT, 2010

An Act to implement the decisions arrived at the Second East Asia Summit held on the 15th January, 2007, at Philippines and subsequently at the Fourth East Asia Summit held on the 25th October, 2009, at Thailand for the establishment of the Nalanda University in the State of Bihar **as an international institution** for pursuit of intellectual, philosophical, historical and spiritual studies and for matters connected therewith or incidental thereto.

WHEREAS, the Second East Asia Summit held on the 15th January, 2007 in the city of Cebu, Republic of Philippines, agreed to strengthen regional educational co-operation by tapping the East Asia Region's centres of excellence in education and for the revival of the Nalanda University located in the State of Bihar to improve regional understanding and the appreciation of one another's heritage and history;

AND WHEREAS, the Fourth East Asia Summit held on the 25th October, 2009 in Hua Hin, Thailand, supported the establishment of the Nalanda University and encouraged the networking and collaboration between the proposed Nalanda University and existing centres of excellence in the East Asia Summit so as to participating countries to build a community of learning where students, scholars, researchers and academicians can work together symbolising the spirituality that unites all mankind;

AND WHEREAS, it is considered expedient to make provision for implementing the decisions arrived at in the aforesaid East Asia Summits for **establishment of the Nalanda University in the State of Bihar and declare it to be an institution of national importance.**

PUBLICATION UNDER RTI ACT, 2005

4(1) (B) (i) PARTICULARS OF ORGANIZATION, FUNCTION AND DUTIES:

I. Organizational Chart : Authorities and Officers

AUTHORITIES OF THE UNIVERSITY

1. GOVERNING BOARD (Section 22 of the NU Act, 2010)
2. ACADEMIC COUNCIL (Section 22 of the NU Act, 2010)
3. BOARDS OF SCHOOLS OF STUDIES (Section 22 of the NU Act, 2010)
4. FINANCE COMMITTEE (Section 22 of the NU Act, 2010)
5. PLANNING BOARD (Statute 5 of NU)
6. STANDING COMMITTEE (Statute 5 of NU)

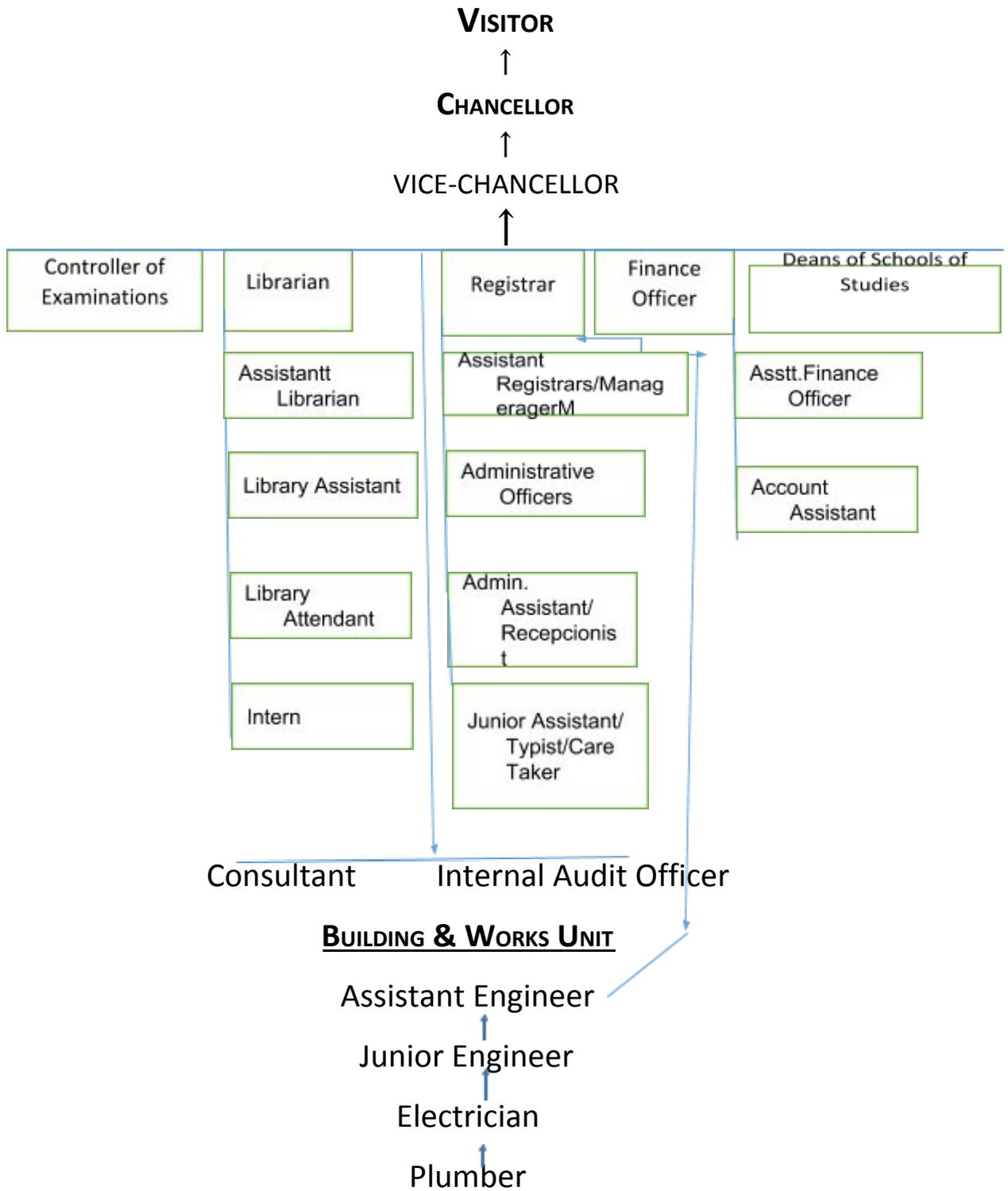
[Section 22(5) makes provisions that “such other authorities as may be declared by the Statutes to be the authorities of the University.” Further, Section 26 of the Nalanda University Act, 2010 provides that the constitution, power and functions of the other authorities which may be declared by the Statutes to be authorities of the University shall be prescribed by the Statutes.)

OFFICERS OF THE UNIVERSITY

(Section 13 of the Act)

1. Chancellor
2. Vice-Chancellor
3. Registrar
4. Finance Officer, and
5. such other officers as may be declared by the Statutes to be the Officers of the University.
6. Librarian (Statute 16 A)

ORGANIZATIONAL CHART



FUNCTION & DUTIES OF THE UNIVERSITY

The Nalanda University has been established by as an institution of National Importance at Nalanda district of the State of Bihar, India. The University has been established with the following objectives :

- (1) (a) to impart education and to enable research towards capacity building of the Member States in the domain of ancient science (in particular, practiced in the Nalanda several centuries ago), philosophy, language, history and other areas of higher learning vital for improving the quality of life;
- (b) to contribute to the promotion of regional peace and vision by bringing together the future leaders of the East Asia, who by relating to their past history can enhance their understanding of each others' perspectives and to share that understanding globally;
- (c) to harmonise the academic standards and accreditation norms in teaching, research and curriculum that are acceptable to all Member States;
- (d) to create a unique partnership between the scholars and interested persons from the Member States;
- (e) to understand Buddha's teachings in the contemporary context without excluding any other thoughts and practices from any other parts of the world;
- (f) to enhance research for greater interaction between Asian countries, particularly between East Asia, bound by strong historical commonalities in areas like trade, science, mathematics, astronomy, religion, philosophy and cross-cultural current;
- (g) to foster in the students and scholars the spirit of accommodation, understanding and thus to train them to become exemplary citizens of democratic societies;
- (h) to contribute to the improvement of the educational system of the Members States in view of the teaching in Nalanda several centuries ago;
- (i) to provide education and training in various arts, crafts and skills of the Member States, raising their quality and improving their availability to the people.

- (2) The University shall be non-profit public-private partnership, which shall seek support from each of the Member States and from other sources but shall be autonomous and accountable to the Governing Board.

[Section 9 of the Act]

POWERS OF UNIVERSITY

The power of the University has been detailed in Section 10 of the **Nalanda University Act, 2010** (*link NU Act,*) read as follows :

- (i) to make provision for providing, upgrading and promoting holistic and inclusive education and training and research in such education as set out in the objects, and to create an enabling and conducive environment for the pursuit of such education in close co-operation with other experts, scholars and interested persons in India, Asian countries and other countries;
- (ii) to set up a consortium of international partners and friendly countries in furtherance of the objects of the University;
- (iii) to generate and maintain resources through consultancy services, continuing education programmes, national and international collaborations and intellectual property rights;
- (iv) to provide for instruction in such branches of learning as the University may, from time to time, determine and to make provisions for research and for the advancement and dissemination of knowledge;
- (v) to establish such special centres and specialised laboratories and such other units for research and instruction as are necessary for the furtherance of its objects;
- (vi) to plan and prescribe courses of study for degrees, diplomas, certificates or for any other purpose;
- (vii) to hold examinations and grant diplomas or certificates to, and confer degrees and other academic distinctions on, persons who have pursued a course of study or conducted research, in the manner laid down by the Statutes and Ordinances;
- (viii) to confer honorary degrees or other academic distinctions in the manner prescribed by the Statutes;
- (ix) to institute Professorships, Readerships and Lectureships and other teaching and academic positions, required by the University and to

appoint persons to such Chairs, Professorships, Readerships and Lectureships and other teaching and academic positions;

(x) to appoint visiting professors, Emeritus professors, consultants, scholars and such other persons who may contribute to the advancement of the objects of the University;

(xi) to recognise persons as professors, associate professors, or assistant professors or otherwise as teachers of the University;

(xii) to create administrative and other posts as the University may deem necessary from time to time and to make appointments thereto;

(xiii) to lay down conditions of service of all categories of employees, including their code of conduct;

(xiv) to establish and maintain centres in India or outside India, as may be determined from time to time;

(xv) to admit to its privileges institutions situated within its jurisdiction as the University institutions and to withdraw all or any of those privileges in accordance with such conditions as may be prescribed by the Statutes;

(xvi) to co-operate or collaborate or associate with any other University or authority or institution of higher learning or any other public or private body, having in view the promotion of purposes and objects similar to those of the University, in such manner as may be prescribed and for such purposes as may be determined or agreed upon by the University;

(xvii) to determine standards of admissions, including examination, evaluation or any other method of testing, to the University, and the institutions maintained by or admitted to the privileges of the University;

(xviii) to demand and receive payment of fees and other charges as may be prescribed;

(xix) to establish Halls and to recognise, guide, supervise and control Halls not maintained by the University and other accommodation for students, and to withdraw any such recognition;

(xx) to make arrangements for promoting health and general welfare of students and employees of the University;

(xxi) to regulate and enforce discipline among the students and the employees, and to take such disciplinary measures in this regard as may be deemed by the University to be necessary;

- (xxii) to institute and award Fellowships, Scholarships and Prizes;
- (xxiii) to receive benefactions, donations and gifts in accordance with the Ordinances and to acquire, hold, manage and dispose of any property, movable or immovable, including trust and endowment properties, for the purposes or objects of the University and to invest funds in such manner as it deems fit;
- (xxiv) to borrow, with the approval of the Governing Board;
- (xxv) to recognise for any purpose, either in whole or in part, any institution or members or students thereof on such terms and conditions as may, from time to time, be prescribed and to withdraw such recognition;
- (xxvi) to make provision for research and advisory services and for that purpose to enter into such arrangements with other institutions or bodies as it may deem necessary;
- (xxvii) to provide for the printing, reproduction and publication or research and other work which may be required by the University;
- (xxviii) to exercise such other powers accorded to it and to do all such other acts as may be necessary, incidental or conducive to the promotion of all or any of the objects of the University.

[Section 10 the Act]

4(1) (B) (II) THE POWER AND DUTIES OF OFFICERS AND EMPLOYEES OF THE UNIVERSITY

The powers and duties of the officers of the Nalanda University has been defined in the Act and Statutes of the University. (*link to Statutes*)

| | |
|-----------------|--------------------------------------|
| Chancellor | : Section 14 of the Act |
| Vice-Chancellor | : Section 15 of the Act & Statute 13 |
| Registrar | : Section 16 of the Act & Statute 15 |
| Finance Officer | : Statute 16 |

4(1) (B) (III) PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY

Section 8 of the Act provides that the Governing Board shall be responsible for all the policies and directions of the University and management of its

affairs. Powers and Functions of the Governing Board are detailed in Statute 3 of the University.

As per Section 23 of the Act, the Academic Council shall be the principal academic body of the University and shall, subject to the provisions of the Act, the Statutes and the Ordinances, have the control and general regulation of, and be responsible for, the maintenance of standards of learning, education, instruction, evaluation and examination within the University and shall exercise such other powers and perform such other functions as may be conferred or imposed upon it by the Statutes. Powers of the Academic Council have been prescribed in the Statute 7 of the University.

Further, the Finance Committee has been constituted under Statute 9 to consider and examine the budget and accounts of the University and make appropriate recommendations for the approval of the Governing Board, etc. Powers of the Finance Committee have been conferred by the Statute 10 of the University.

In accordance with the provisions given in sub-Section (2) of Section 15 of the Nalanda University Act, 2010 the Vice Chancellor is the principal academic and executive officer of the University. The Vice-Chancellor has been empowered to exercise supervision and control over the affairs of the University and give effect to the decisions of all the authorities of the University. Powers of the Vice-Chancellor are detailed in Statute 13 of the University.

As per Clause 3(c) of Statute 15 of the University, the Registrar provides secretarial functions to the Governing Board and performs such other duties and functions for any authorities as prescribed from time to time.

To facilitate the administrative, academic, financial and other functions of the University, the Registrar and other officers are providing proper supervision and facilitating in the process of decision making. All the officers involved in the process of decision making are accountable for the duties and functions assigned to them.

4(1) (B) (IV) NORMS SET BY THE UNIVERSITY FOR DISCHARGE OF ITS FUNCTIONS

All the authorities of Nalanda University established by its Act and Statutes have framed regulations for its functioning. Apart from regulating the authorities by their own provisions to conduct their business, the

University is in the process of making various ordinances, rules and regulations for proper discharge of its function. The Financial Regulations published in the Gazette Notification on 30/11/2014 and the first Academic Ordinance published in the Gazette Notification on 11/06/2015 are governing the financial and academic functions of the University respectively. The said regulations and ordinances are posted on the website of the University. (***Link Regulations & Ordinances***)

4(1) (B) (v) THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS, AND RECORDS, HELD BY IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS

Apart from Nalanda University Act, 2010, Statutes 2012, Financial Regulations, 2014 and first Ordinances, 2015 on academic matters, there is Headquarters Agreement published in the Gazette Notification on 22.01.2014. All these documents are posted on the website of the University.

The employees of the Nalanda University are discharging their function in accordance with the provisions given in the Act, Statutes, Ordinances and Regulations of the University and also as per the decisions of the Governing Board, Academic Council, Finance Committee and other authorities of the University.

4(1) (B) (vi) A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT ARE HELD BY IT OR UNDER ITS CONTROL

CATEGORIES OF DOCUMENTS

(a) Act, Statutes, Ordinances and Regulations etc.

- (i) Nalanda University Act, 2010
- (ii) Nalanda University Statutes, 2012
- (iii) Headquarters Agreement, 2014
- (iv) Financial regulations, 2014
- (v) First Ordinance of Nalanda University, 2015

(B) DOCUMENTS PERTAINING TO THE EMPLOYEES

- (i) Personal Files,
- (ii) Service Books and
- (iii) Service Agreements

(C) DOCUMENTS PERTAINING TO GOODS AND SERVICES

- (i) Files pertaining to procurement of goods and services.
- (ii) Copies of Agreements

(D) DOCUMENTS PERTAINING TO BUILDINGS AND WORKS

- (i) Files pertaining to construction of buildings.
- (ii) Approved Map of the University,
- (iii) Building plan etc. and
- (iv) Files of infrastructure facilities.

(E) ALL OTHER RELEVANT DOCUMENTS

4(1) (B) (VII) THE PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION THEREOF

The Governing Board, the Academic Council, the Finance Committee, Boards of School of Studies, Planning Committee and Standing Committee are the authorities of the University wherein various policies are decided to run the University. These authorities are equipped with members of the public.

4(1) (B) (VIII) A STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE, AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC, OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC

Provisions for constitution of Governing Board, Academic Council, Finance Committee, Board of School of Studies, University Building and Works Committee, Technical Committee, Local Purchase Committee, Procurement Committee have been provided in the Act, Statutes, Regulations of the University.

(i) Governing Board:

- (a) The Chancellor - Chairperson
- (b) The Vice Chancellor

- (c) Five Members from Member countries with highest contribution:
 - (i) Representative from India: Shri N.K. Singh
 - (ii) Representative from China
 - (iii) Representative from Australia
 - (iv) Representative from Lao PDR
 - (v) Representative from Thailand
- (d) Secretary (East), MEA - Member-Secretary
- (e) Two representatives from Government of Bihar
- (f) One representative from the Ministry of HRD, Govt. of India
- (g) Following three persons in the category of “renowned Academician or Educationist”:
 - (i) Professor Arvind Sharma, Faculty of Religious Studies, McGill University, Canada
 - (ii) Professor Lokesh Chandra, President, Indian Council for Cultural Relations.
- (iii) Dr. Arvind Panagariya, Vice Chairman, NITI Aayog.
[constituted under Section 7 of the Act on 21.11.2016]

(ii) Academic Council

- (1) The Academic Council shall be the principal academic body of the University The Academic and shall, subject to the provisions of the Act, the Statutes and the Ordinances, have the control and general regulation of, and be responsible for, the maintenance of standards of learning, education, instruction, evaluation and examination within the University and shall exercise such other powers and perform such other functions as may be conferred or imposed upon it by the Statutes.
- (2) The first Academic Council was constituted in accordance with the provisions given in Section 13(c).

(iii) Boards of School of Studies

- (3) Every School of Studies shall have a Board comprising of such members as may be prescribed by the Statutes.
- (4) The powers and functions of the Boards of School of Studies shall be prescribed by the Statutes.

(iv) The Finance Committee:

The constitution, powers and functions of the Finance Committee are prescribed in the Statutes 9 & 10 of the University.

Organization of the University

Apart from authorities consisting of Visitor, Chancellor, Vice- Chancellor, Registrar, Finance Officer, Controller of Examination, Librarian and other officers as prescribed in the statutes.

4(1) (B) (IX) A DIRECTORY OF THE OFFICERS AND EMPLOYEES

EMPLOYEES' DIRECTORY

I. ACADEMIC STAFF

| Sl. No. | Name | Designation |
|----------------|--------------------------------|----------------------------|
| 1. | Professor Sunaina Singh | Vice Chancellor |
| 2. | Professor Aditya Malik | Professor (SHS) |
| 3. | Professor Pankaj Mohan | Professor (SHS) |
| 4. | Professor B. Mohan Kumar | Professor (SEES) |
| 5. | Dr. Somnath Bandyopadhyay | Associate Professor (SEES) |
| 6. | Dr. Pushpa Kumar Lakshmanan | Associate Professor (SEES) |
| 7. | Dr. Murari Kumar Jha | Assistant Professor (SHS) |
| 8. | Dr. Prabhakar Sharma | Assistant Professor (SEES) |
| 9. | Dr. Kashshaf Ghani | Assistant Professor (SHS) |
| 10. | Dr. Bharath Sundram | Assistant Professor (SEES) |
| 11. | Dr. Aviram Sharma | Assistant Professor (SEES) |
| 12. | Dr. Sayan Bhattacharya | Assistant Professor (SEES) |
| 13. | Dr. Garima Kaushik | Assistant Professor (SBS) |

| | | |
|-----|---------------------------|----------------------------|
| 14. | Dr. Aleksandra Wenta | Assistant Professor (SBS) |
| 15. | Dr. Kishore Kumar Dhavala | Assistant Professor (SEES) |
| 16. | Dr. Noemie Verdon | Teaching Fellow (SBS) |
| 17. | Mr. Sean Michael Kerr | Teaching Fellow (SBS) |

II. NON ACADEMIC STAFF

| SL | Name | Designation |
|-----------|-------------------------------|------------------------------|
| 1. | Mr. Sanjay Bhatnagar | Registrar |
| 2. | Prof. P.K.Lakshmanan | Finance Officer (i/c) |
| 3. | Dr. Nihar Kanta Patra | University Librarian |
| 4. | Mr. Sumanth C. Paranji | Director Communications |
| 5. | Dr. S.D.Tripathi | Consultant |
| 6. | Shri Nagendra Saran | Internal Audit Officer |
| 7. | Dr. B. Ambika Prasad Pani | AR (Academics) |
| 8. | Mr. Shishir Jain | Assistant Finance Officer |
| 9. | Mr. Sujitkumar Thakur | Assistant Finance Officer |
| 10. | Mr. Joy Chowdhury | Assistant Engineer (Civil) |
| 11. | Mr. Manoj Kumar | Assistant Engineer (Elec.) |
| 12. | Mr. Basant Kumar Mohapatra | Assistant Registrar |
| 13. | Mr. Saurabh Choudhary | Manager (Admissions) |
| 14. | Md. Arshad Iqbal | Junior Engineer (Civil) |
| 15. | Ms. Swati Krishna | Junior Engineer (Electrical) |
| 16. | Mr. Manoj Kumar Kushwaha | Junior Engineer (Civil) |
| 17. | Mr. Anil Kumar M.V. | Receptionist |
| 18. | Mr. Prasoon | Admin Assistant |
| 19. | Mr. Promod Kumar Gupta | Accounts Assistant |
| 20. | Mr. Prawez Alam | Personal Assistant |
| 21. | Mr. Pintu Kumar Singh | Junior Assistant cum Typist |
| 22. | Ms. Abha Sethi | Junior Assistant cum Typist |
| 23. | Mr. Sagar | Administrative Officer |

| | | |
|-----|---------------------------|---------------------------|
| 24. | Dr. Ravi Kumar Singh | Administrative Officer |
| 25. | Mr. Kamal Kant | Assistant Librarian |
| 26. | Ms. Veena Jha | Laboratory Assistant |
| | Ms. Kamni Bhatia | Office Coordinator |
| 27. | Mr. Shrawan Kumar | Accounts Assistant |
| 28. | Ms. Monika Bharti | Accounts Assistant |
| 29. | Mr. Avnish Singh | Accounts Assistant |
| 30. | Mr. Sandeep Kumar Singh | Storekeeper |
| 31. | Mr. Anil Chandra Jha | Caretaker |
| 32. | Ms. Priyanka Sinha | Office Assistant |
| 33. | Mr. Mihir Kumar Jha | Office Assistant |
| 34. | Mr. Anand Gupta | Library Assistant |
| 35. | Mr. Vinod | Office Boy (Delhi office) |
| 36. | Mr. Birbal Mahto | Electrician |
| 37. | Mr. Niranjana Kumar | Plumber |
| 38. | Mr. Kaushal Kumar Ravidas | MTS |
| 39. | Mr. Anand Kumar Malakar | MTS |
| 40. | Mr. Rajender Singh | Office Attendant |
| 41. | Mr. Arvind Kumar | Office Attendant |
| 42. | Mr. Hira Lal | Mali |

4(1) (B) (x) THE MONTHLY REMUNERATION RECEIVED BY THE EACH OF ITS OFFICERS AND EMPLOYEES, INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN ITS REGULATIONS

All academic and non-academic staff of the University received monthly remuneration in accordance with the provisions made by the

competent authorities as per the provisions and terms & conditions of the appointment/engagement.

4(1) (B)(xi) THE BUDGET ALLOCATED TO EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE

Nalanda University has been established as an institution of national importance and is receiving funds from Government of India through Ministry of External Affairs for its various activities. It is an autonomous institution and has not established any agency for any related works.

4(1) (B) (xii) THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES

The University has not executed any subsidy programme.

4(1) (B) (xiii) PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATION GRANTED BY IT

In accordance with the provisions made in the Headquarters' Agreement of the University, Academic Staff of the University are entitled to some privileges and immunities. Copy of Headquarters' Agreement has been posted on the website of the University.

4(1)(B) (xiv) DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY ITS, REDUCED IN AN ELECTRONIC FORM

Nalanda University Act, Statutes, Ordinances and Regulations have been posted on the website of the University and also available in electronic form.

4(1)(B)(xv) THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM IF MAINTAINED FOR PUBLIC USE

The Registrar of the University has been nominated as CPIO and Consultant as Nodal Officer for dissemination of information under RTI Act, 2005. The Library of the University remains open from 8.30 AM to 8.30 PM for students and staff of the University.

(xvi) THE NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS

The name, designation and other particulars of CPIO are detailed below.

| Name | Designation | Phone No. | E-mail id |
|-----------------------|--|--------------|--|
| Shri Sanjay Bhatnagar | Registrar and Central Public Information Officer | 06112-255455 | registrar@nalandauniv.edu.in |

(xvii) SUCH OTHER INFORMATION AS MAY BE PRESCRIBED; AND THEREAFTER UPDATE THESE PUBLICATIONS EVERY YEAR

As and when any information is available, the University will take appropriate action for publication.