



RAJGIR (DISTRICT NALANDA)  
PIN- 844101

**APPLICATION FOR GENUINENESS CERTIFICATE**

(Please read guidelines in next page before filling this form)

1	Student Name	
2.	Student ID No.	
3.	Programme	
4.	School Of study	
5.	Month & Year of Passing	
6.	Communication address to send the Confidential report	
7	Contact No.	
8	Alternate No.	
9	Email id	
10	Enclosures	1. Letter from the Head of the Company/Institution. 2. A copy of the Degree Certificate. 3. Self-addressed (organization) stamped Postal/Airmail envelope.
11	Anything to be mentioned	

Demand Draft should be drawn in favor of "Nalanda University", payable at Rajgir, Bihar.

Please issue a Genuineness Certificate for the aforesaid transcript issued by your University.

SIGNATURE WITH DATE AND SEAL

Guidelines for getting Genuineness Certificate is as follows:

Genuineness Certificate may be issued on specific request from the Organization/Institutions with

- i) No fee for Central and State Government Organisations, Institutions and Universities.
- ii) Rs. 600 for Private Organisations and Institutions.
- iii) USD 10 for Foreign Institutions and Companies.

A letter from the Head of the Company/Institution is required along with the copy of degree certificate and self-addressed, sufficiently stamped postal/Airmail envelope should be posted to

The Manager  
Office of Student Affairs  
Nalanda University  
Rajgir, Bihar.

Genuineness Certificate will not be sent to the Candidates/Individuals directly. Application form for Genuineness Certificate can be downloaded from the website.